

Council for Quality Assurance in General and Further Education and Training

Physical Address

37 General Van Ryneveld Street Persequor Techno Park Pretoria South Africa 0020

Postal Address

PO Box 151 Persequor Technopark Pretoria 0020

Tel: 012 349 1510

APPLICATION FOR THE ISSUE OF AN INDIVIDUAL CERTIFICATE (NATED N3/NSC & NCV L2-L4)

This application is only for the issue of a certificate to an individual candidate from private colleges who complied with the requirements for the attainment of a qualification. Candidates should ensure that before applying, the Department of Higher Education should submit a certificate request to Umalusi. It should be noted that if a private college's account is in arrears at Umalusi, the college will not receive any certificates. Candidates of private colleges can herewith apply for the issue of an individual certificate.

An amount of **R235.00** is payable for the issue of the **certificate**. If the certificate should be couriered, an additional **R 65.00** must be paid to Umalusi. The amounts are valid for applications received with the 2019/20 financial year (1 April 2019 to 31 March 2020).

A completed application form, certified copy of an ID and a proof of payment should be submitted/posted to Umalusi, at the physical or postal address listed above. It can also be e-mailed to Finance@umalusi.org.za

PLEASE NOTE: APPLICANTS CAN CONTACT DHET (012 357 3935/60) OR UMALUSI (012 349 1510) FOR THEIR CERTIFICATE NUMBERS.

Full name(s)									
Surname									
Maiden name									
ID Number									
Address									
(this address will be									
used to courier the									
certificate)									
Tel no									
Cell number									
Email address	<u> </u>		<u> </u>			•			•
Certificate number:									

• This is the 12 digit number that the DHET should provide

Please mark with X to indicate if the certificate should be couriered to the address as indicated above or kept for collection at Umalusi.

Collection at Umalusi offices	R 235.00
Couriered to the address as indicated above	R 300.00

<u>Umalusi banking de</u>	<u>etails:</u>	
Bank	: ABSA	
Account name	: Umalusi	
Account number	: 16-3014-5178	
Branch	: Lynwood ridge, Pretoria	
Reference number	E V O L	
Note: Reference nu	umber must start with "EVO" and end	with "L".
Enter the first six cho	aracters of the certificate number in th	ne open spaces.
Signature of A		Date
	al or authorized college representative must co	
	:	
Must be completed by	the College	
Name of College:		
Title:		
Surname & Initials:		
Position:		6 4
Signature:		
Date:		

Note: An incomplete, unstamped or unpaid form will not be processed by Umalusi.