## APPLICATION FOR THE ISSUE OF AN INDIVIDUAL CERTIFICATE (NATED N3/NSC & NCV L2-L4) FOR THE 2020/21 FINANCIAL YEAR.

This application is only for the issue of a certificate to an individual candidate from private colleges who complied with the requirements for the attainment of a qualification. Candidates should ensure that before applying, the Department of Higher Education should submit a certificate request to Umalusi. It should be noted that if a private college's account is in arrears at Umalusi, the college will not receive any certificates. Candidates of private colleges can herewith apply for the issue of an individual certificate.

An amount of **R248.00** is payable for the issue of the **certificate**. If the certificate should be couriered, an additional **R 65.00** must be paid to Umalusi. **The amounts are valid for applications received with the 2020/21 financial year (1 April 2020 to 31 March 2021)**.

A completed application form, certified copy of an ID, proof of payment and consent by the college should be submitted/posted to Umalusi, at the physical or postal address listed below. It can also be e-mailed to <a href="mailto:Finance@umalusi.org.za">Finance@umalusi.org.za</a>

Physical Address	Postal Address
37 General Van Ryneveld Street	PO Box 151
Persequor Techno Park	Persequor Technopark
Pretoria	Pretoria
South Africa	0020
0020	Tel: 012 349 1510

## PLEASE NOTE: APPLICANTS CAN CONTACT DHET (012 357 3935/60) OR UMALUSI (012 349 1510) FOR THEIR CERTIFICATE NUMBERS.

Full name(s)												
Surname												
Maiden name												
ID Number												
Address												
(this address will be												
used to courier the												
certificate)												
Tel no												
Cell number												
Email address			•				•	•	•	•	•	
Certificate number:												

Please mark with X to indicate if the certificate should be couriered to the address as indicated above or kept for collection at Umalusi.

Collection at Umalusi offices	R 248.00
Couriered to the address as indicated above	R 313.00

<sup>•</sup> This is the 12 digit number that the DHET should provide

<u>Umalusi banking de</u>	<u>etails:</u>							
Bank	: ABSA							
Account name	: Umalusi							
Account number	: 16-3014-5178							
Branch	: Lynwood ridge, Pretoria							
Reference number	E V O L							
Note: Reference nu	umber must start with "EVO" and end w	vith "L".						
Enter the first six characters of the certificate number in the open spaces.								
Signature of Ap		Date						
NB: The college principal or authorized college representative must complete and stamp this form.  Declaration by College: Consent is given that the following person can request his/her certificate								
from Umalusi.								
Name and Surname:								
ld Number								
Must be completed by	the College							
Name of College:								
Title:		7 &						
Surname & Initials:								
Position:		0.41						
Signature:								
Date:								

Note: An incomplete, unstamped or unpaid form will not be processed by Umalusi.