

**APPLICATION FOR THE ISSUE OF AN INDIVIDUAL CERTIFICATE (NATED N3/NSC & NCV L2-L4)
FOR THE 2022/23 FINANCIAL YEAR.**

This application is only for the issue of a certificate to an individual candidate from private colleges who complied with the requirements for the attainment of a qualification. Candidates should ensure that before applying, the Department of Higher Education should submit a certificate request to Umalusi. It should be noted that if a private college's account is in arrears at Umalusi, the college will not receive any certificates. Candidates of private colleges can herewith apply for the issue of an individual certificate.

An amount of **R268.00** is payable for the issue of the **certificate**. If the certificate should be couriered, an additional **R 65.00** must be paid to Umalusi. **The amounts are valid for applications received with the 2022/23 financial year (1 April 2022 to 31 March 2023).**

A completed application form, certified copy of an ID and the proof of payment should be submitted/posted to Umalusi, at the physical or postal address listed below. It can also be e-mailed to Certificate.Request@umalusi.org.za

Physical Address 37 General Van Ryneveld Street Persequor Techno Park Pretoria South Africa 0020	Postal Address PO Box 151 Persequor Technopark Pretoria 0020 Tel : 012 349 1510
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PLEASE NOTE: APPLICANTS CAN CONTACT DHET (012 357 3935/60) OR UMALUSI (012 349 1510) FOR THEIR CERTIFICATE NUMBERS.

Full name(s)													
Surname													
Maiden name													
ID Number													
Address (this address will be used to courier the certificate)													
Tel no													
Cell number													
Email address													
Certificate number:	<table border="1"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>												

- This is the 12 digit number that the DHET should provide

Please mark with X to indicate if the certificate should be couriered to the address as indicated above or kept for collection at Umalusi.

Collection at Umalusi offices	<input type="checkbox"/>	R 268.00
Couriered to the address as indicated above	<input type="checkbox"/>	R 333.00

Umalusi banking details:

Bank : ABSA

Account name : Umalusi

Account number : 16-3014-5178

Branch : Lynwood ridge, Pretoria

Reference number :

E	V	O						L
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Note: Reference number must start with "EVO" and end with "L".

Enter the first six characters of the certificate number in the open spaces.

Signature of Applicant

Date

Note: An incomplete or unpaid form will not be processed by Umalusi.