

Umalusi seeks to appoint suitable persons with the desired competencies and skills, as External Moderators for the National Senior Certificate (NSC) for the Grade 12 subjects listed below. Subject experts (i.e., Educators, Subject Advisers, Curriculum Developers, Examiners, Moderators and subject experts from the Higher Education Institutions etc.)

The current recruitment is for prospective external moderators in the following NSC subjects:

LANGUAGES: Indicate the language level you are applying for as reference:
 HL- Home Language; FAL - First Additional Language; SAL - Second Additional Language

CONTENT SUBJECTS: Indicate the name of the subject as reference.

CONTENT SUBJECTS		NON - OFFICIAL LANGUAGES	
Consumer Studies	Nautical Sciences	Arabic	Modern Greek
Dance Studies	Maritime Economics	French	Portuguese
Design	Mathematics	German	Serbian
Dramatic Arts	Religion Studies	Gujarati	Spanish
Engineering Graphics and Design	Sports & Exercise Science	Hebrew	Tamil
Equine Studies	Visual Arts	Hindi	Telegu
Geography	Life Orientation	Italian	Urdu
		Latin	Mandarin
OFFICIAL LANGUAGES			
Afrikaans HL			
IsiNdebele HL, FAL & SAL			
IsiZulu HL			

Requirement	Moderator
Qualification	<ul style="list-style-type: none"> Have at least a recognised four-year post-grade 12 qualification, which includes the subject for, or related subjects at third year or honours level. Be in possession of a valid driver's license as they are expected to travel extensively
Experience in teaching the subject	<ul style="list-style-type: none"> Have at least eight (8) of teaching experience in the subject applied for in schooling sector or related sector. In the case of newly introduced subjects, the applicants have five (5) years if teaching experience in related subjects. Be a practicing teacher/ subject advisor at Grade 12 or an expert in the subject to be moderated at an institution of higher learning. Have experience as an examiner and/ or moderator of the subject at provincial and/ or national level.
Experience in marking	<ul style="list-style-type: none"> Have at least five (5) experience in the marking of national

	<p>examinations and/ or must have served as a Senior marker, Deputy Chief Marker or internal Moderator.</p> <ul style="list-style-type: none"> • Be able to conduct external moderation in English/Afrikaans in the subject applied for.
Knowledge and understanding of the Curriculum and Assessment Policy statement (CAPS)	<ul style="list-style-type: none"> • Have thorough knowledge and understanding of the Curriculum and Assessment Policy statement (CAPS) Grade 10-12, Subject Assessment Guidelines (SAG) and all the related curriculum policies and guidelines documents.
Skills	<ul style="list-style-type: none"> • Have extensive report writing skills. • Have advanced computer skills (MS Word, Excel and PowerPoint) • Be willing to work in a team of moderators as a panel. • Be willing to work under tight timeframes and be ready to respond to requests to assist Umalusi at short notice at times.
Duties	<ul style="list-style-type: none"> • Conduct external moderation of question papers, School-Based Assessment (SBA), Practical Assessment tasks, Practical Examinations and verification of marking across assessment bodies and make recommendations for improvement. • Develop and submit external moderation reports to Umalusi for the various moderation processes according to the set timelines. • Respond to requests/ queries in relation to the subject appointed to moderate at short notice times. • Be able to conduct investigation and verification of alleged irregularities related to the subject appointed for.

Interested persons may visit the Umalusi website to view the full job advertisement and its requirements. To apply for these positions submit a covering letter quoting the relevant position and a detailed Curriculum vitae to the following email address: recruit.moderator@umalusi.org.za **Closing date for applications is 03 March 2023. Communication will be limited to shortlisted candidates only.**

Shortlisted Candidates will be subjected to a competency test as part of the recruitment process. **The successful applicants** will be required to sign a contract with Umalusi for a minimum period of five years, agree to a sworn statement of confidentiality, declare conflict of interest if any and be subjected to performance evaluation. **Appointed external moderators** will not be allowed to participate in the setting and marking of NSC examinations at National and or Provincial level during the duration of the contract.

